

### EMPLOYMENT APPLICATION

**Knowledge Based Systems, Inc.** is proud to be an equal opportunity workplace and is an affirmative action employer where required by law.

PERSONAL INFORMATION			
Last Name	First Name	Middle Initial	Today's Date:
Physical Address			
Mailing Address <i>(if different than physical address)</i>			
Home Phone (        )		Cell Phone (        )	
Personal Email			
Have you ever interviewed with KBSI? <input type="checkbox"/> No <input type="checkbox"/> Yes - <i>provide date and position:</i>			
Have you ever been employed by KBSI? <input type="checkbox"/> No <input type="checkbox"/> Yes - <i>provide date, position, and location:</i>			
Are any relatives employed by KBSI? <input type="checkbox"/> No <input type="checkbox"/> Yes - <i>provide name and date:</i>			
Are any relatives employed by the U.S. Department of Defense or any other defense Contractor? <input type="checkbox"/> No <input type="checkbox"/> Yes - <i>Provide name, location, and position:</i>			
Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for KBSI? <input type="checkbox"/> No <input type="checkbox"/> Yes - <i>please explain:</i>			

EMPLOYMENT DESIRED			
Position applied for:		Desired Pay:	
How did you find out about this position?		Preferred Start Date:	
Willing to relocate?	<input type="checkbox"/> Full-time	<input type="checkbox"/> Summer	Hours Available:
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Part-time	<input type="checkbox"/> Temporary	Time Frame(s) Available:



<b>EMPLOYMENT HISTORY (LIST CURRENT/MOST RECENT FIRST)</b>		
Dates	Employer Name	Current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title	City, State & Phone #	Okay to contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor Name/Title	Reason for Leaving	
Duties, Responsibilities, Promotions:		
Dates	Employer Name	Okay to contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title	City, State & Phone #	
Supervisor Name/Title	Reason for Leaving	
Duties, Responsibilities, Promotions:		
Dates	Employer Name	Okay to contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title	City, State & Phone #	
Supervisor Name/Title	Reason for Leaving	
Duties, Responsibilities, Promotions:		
Dates	Employer Name	Okay to contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title	City, State & Phone #	
Supervisor Name/Title	Reason for Leaving	
Duties, Responsibilities, Promotions:		

EDUCATION	
Are you currently attending school or college? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Foreign language(s), other skills or knowledge and/or areas of expertise:	
Current or most recent education	Year graduated:
Area of study/degree:	
Previous education	Year graduated:
Area of study/degree:	

REFERENCES (MINIMUM OF 3 PROFESSIONAL REFERENCES)		
Full Name		Relationship
Title	Company	Years Known
Phone	Email	
Full Name		Relationship
Title	Company	Years Known
Phone	Email	
Full Name		Relationship
Title	Company	Years Known
Phone	Email	

**APPLICANT STATEMENT AND ACKNOWLEDGEMENT**

Knowledge Based Systems, Inc. (KBSI) does not discriminate in employment and no question on this Application is used for the purpose of limiting or excusing any Applicant from consideration for employment on a basis prohibited by local, state or federal law.

I understand that to be considered an Applicant, the following requirements must be met:

1. KBSI has a Currently Available Position
2. Interested Person meets the Minimum Qualifications for the Currently Available Position(s) (i.e. education, licensing, work experience, etc.)
3. Interested Person submits a completed and signed Employment Application via email to [HR@kbsi.com](mailto:HR@kbsi.com) for the Currently Available Position(s)

By signing below, I certify that my answers are true and complete to the best of my knowledge. I understand that if I am employed, any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate discharge from the employer’s service.

I give KBSI the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability KBSI and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.

This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of KBSI, other than an authorized officer, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer. If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law.

I understand that if I am hired, I will be required to provide proof of identity and legal authorization for employment in the United States of America.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

For HR use ONLY:					
HR01		HR02		HR03	
HR04		HR05		HR06	
HR07					